

**SCODP Annual General Meeting Minutes**

**Date and Time of Meeting: Friday 8<sup>th</sup> May 2015 at 10:00 to 14:45 at Holiday Inn (Orwell), Ipswich**

**Attendees:** Leah Jordan (Chair), Shaun Crisp (Treasurer), Kathy Bole, Terence Carter, Jane Chambers and Jon Rowe (Trustees), Bonnie Collins and Brenda Joyce (Disability Development Officers) and Sophie Hawkins (Communications and Administration Assistant) of SCODP. 16 members present with voting rights, 6 members voting by proxy, 3 members present with no voting rights and 9 non-member attendees.

<p><b>1.</b></p>	<p><b>Minutes of the Previous Meeting</b></p> <p>The Minutes from the previous Annual General Meeting (AGM) held on 9<sup>th</sup> May 2014 were agreed. There were no matters arising from these previous Minutes.</p>
<p><b>2.</b></p>	<p><b>Reports and Accounts</b></p> <p>The members received and approved the Accounts/Annual Report of the Charity Trustees and Auditors for the year ended 2015.</p> <p>The Accounts/Annual report will be given to the Charity Commission and made available on the Suffolk Coalition website: <a href="http://www.scodp.org.uk">www.scodp.org.uk</a></p>
<p><b>3.</b></p>	<p><b>Accountants</b></p> <p>Members confirmed the re-appointment of Miller Wash Associates LLP as the accountants and examiners of the accounts with 16 votes received.</p>

4.	<p><b>Accountants' Remuneration</b></p> <p>Members agreed to authorise the Charity Trustees to set the level of the accountants' fees.</p>
5.	<p><b>Appointment of Charity Trustees</b></p> <p>As this is the third AGM of the Charity, one of the Trustees/Directors will retire from office and stand for re-election in rotation.</p> <p><i>Jon Rowe</i> stood down as Trustee/Director</p> <p>The Members thereafter voted to re-elect: <i>Jon Rowe</i> as Trustee/Director with 15 votes received plus 6 proxy votes.</p>
6.	<p><b>Appointment of Honorary Officers</b></p> <p>The members agreed to re-appoint:</p> <p style="padding-left: 200px;"><i>Leah Jordan</i> as Chair with 14 votes received <i>Shaun Crisp</i> as Treasurer with 16 votes received</p>
7.	<p><b>Any Other Business</b></p> <p>There was no other business raised.</p>