



Suffolk Coalition of Disabled People

Annual General Meeting Minutes

Date and Time of Meeting 10st May 2013, 2.00 – 2.30 at the Holiday Inn, Ipswich

Attendees: Leah Jordan (chair), Jon Rowe, Shaun Crisp, Robin Fenwick (trustees) and Elizabeth Moad (Admin Assistant) of SCODP
14 members present with voting rights, 2 members voting by proxy, 7 non member attendees.

1.	This is the first Annual General Meeting of the charity and therefore there were no previous Minutes to adopt.
2.	Annual Report & Accounts The members received and adopted the accounts for the year ended 2013 and the annual report of the charity trustees and auditors. The Annual report will be given to the Charity Commission and made available on the Suffolk Coalition website www.scodp.org.uk
3.	Accountants Members confirmed the appointment of Miller Wash Associates LLP as the accountants and examiners of the accounts.
4.	Accountants' remuneration To authorise the charity trustees to set the level of the accountants' fees. Members agreed to the motion that the trustees will review the fees each year.
5.	To adopt Articles of Association The articles of association were adopted. These are available on the Suffolk Coalition website www.scodp.org.uk

6.	<p>To set the maximum period that a Director may continuously serve Members agreed the Board recommendation that the maximum period will be 3 years.</p>
7.	<p>Appointment of charity trustees</p> <p>As this is the first AGM of the Charity it is stated in the Articles of Association that all Trustee/Directors must retire from office and be re-elected by Members at the AGM. At future AGMs the Trustee/Directors will be re-elected in rotation.</p> <p>On a motion by a member B.R.Goodwin, the members voted to elect:</p> <p>Leah Jordan as Trustee/Director.</p> <p>Shaun Crisp as Trustee/Director.</p> <p>Jon Rowe as Trustee/Director.</p> <p>Robin Fenwick as Trustee/Director.</p>
8.	<p>Appoint Honorary Officers</p> <p>The members agreed to appoint:</p> <p>Leah Jordan as Chair</p> <p>Shaun Crisp as Treasurer</p>
9.	<p>Any other business</p> <p>There was no other business raised.</p>